

CHERWELL DISTRICT COUNCIL
LICENSING COMMITTEE MEETING

11 June 2009

REPORT OF THE HEAD OF URBAN & RURAL SERVICES

Consultation on Licensing Matters

1 Introduction and Purpose of Report

- 1.1 The purpose of this report is to seek the authority of the Licensing Committee to respond to any relevant consultation documents after discussion with the Chairman of the Licensing Committee.

2 Wards Affected

- 2.1 All Wards

3 Effect on Policy

- 3.1 Some matters that are consulted on could lead to legislative change that would need to be reflected in Council Policy.

4 Contact Officer(s)

- 4.1 Chris Rothwell (Ext 1712).
Natasha Barnes (Ext 3738).

5 Background

- 5.1 From time to time the Licensing Authority is asked by various bodies to comment on licensing related matters and in some cases Licensing Officers would like to seek the views of the Licensing Committee.
- 5.2 The methods of consultation used by the bodies vary widely and as a result can leave the Licensing authority with a very restricted period for response.
- 5.3 The Licensing Committee meets on a demand only basis and therefore it can be difficult to call a meeting in sufficient time to discuss the matters that are for consultation.

6 Proposal

- 6.1 It is proposed that Licensing Officers will discuss relevant consultations with the Chairman in order to draft a response.
- 6.2 In the absence of the Chairman, this discussion will take place with the Vice Chairman.

9 Risk Assessment, Financial Effects and Contributions to Efficiency Savings

9.1 Risk assessment –

Risk	Likelihood	Impact	Mitigating Actions
Little or no risk associated with responding to consultation	Low	Low	To respond after discussion with Chairman / Vice Chairman of the Licensing Committee in order to reach an informed view prior to response

9.2 Financial effects – None arising from discussion with Chairman/Vice Chairman

9.3 Efficiency savings – None arising from discussion with Chairman/Vice Chairman

10 Recommendation

10.1 It is **recommended** that the Licensing Committee authorise the Chairman, or in their absence the Vice Chairman, to formulate a response with officers to relevant consultation documents on behalf of the Licensing Committee.

Background Papers:

None